**Minutes AGM 25th June 2017**

**City of Leeds Synchronised Swimming Club**

Attendees: Colin McLelland, Lena McLelland, Stephen Puttick, Sam Travis, Karen Burton, Jo Boulter, Jonathan Budd, Jacky Cooper, Richard Breen, Donna Robinson, Sarah Speers, Ian Watson

1. Apologies for absence: Sue Barrington, Helen Costello, Liz Stainsby, Mags Siddle, Susan Utting-Simon
2. Minutes from last year’s AGM were share and agreed.
3. Head Coach Report

Sarah presented the Head Coach report. Particular points to note:

* New Fina figures will be introduced in 2018. In January a meeting will be held to introduce a new competition calendar which will be more athlete centred and concentrated in a competition season to allow for better preparation plus rest and recovery.
* Sarah would like to further develop links with Leeds Beckett University for nutrition and physio support for athletes. Physio sessions should be resuming in September.
* Sarah has successfully bid for funding from the County. £3,000 has already been received and a further meeting will be held to set out the benefits that could be realised from a further £3,000. This money will go towards specialist land sessions, a residential camp for National Age Group squads, additional pool time, lectures on nutrition and psychology, and coaching.
* Sarah would like to introduce a Leeds Open competition to fit with the new competition structure. The committee agreed that there was not enough time to organise for this year so potentially an in house event will be held in January instead.
* Colin thanked Sarah for her report, and all the coaches for their continued hard work.

1. Presentation of Annual Accounts

Richard presented a summary of accounts from April 16 April 17. Key points to note:

* The accounts remain relatively stable this year
* A breakdown of Beacon competition costs will be provided to help plan for an in house event.
* Richard is stepping down as treasurer but will continue to provide support to the new treasurer.
* As a result of the merger with Pudsey and Mermaids a new membership fee structure will be introduced: £40 for E Squad and Regional swimmers, £75 for Development and National Squads (other than those with another feeder club who will continue to pay £40). Requests for membership fees will be made in January.

1. Election of Officers

Colin McLelland stepping down as chair, Helen Costello stepping down as secretary, Richard Breen stepping down as Treasurer

The following were nominated and seconded into those roles:

Secretary – Jacky Cooper (proposed by Colin, seconded by Lena)

Treasurer – Tracy Hayes (proposed by Jacky, seconded by Sam)

Chair – Stephen Puttick (proposed by Sam, seconded by Lena)

Welfare Officer – Susan Utting-Simon has agreed to take this role, along with support (non-voting role)

1. Election of Management Committee

The following committee members who have served for three years all agreed to serve a further term (proposed by Richard, seconded by Colin):

Jo Boulter

Lena McLelland

Sam Travis

Continuing Committee Members (who have not yet served three years): Karen Burton and Jonathan Budd, Richard Breen

New Committee Members: Colin McLelland, Donna Robinson, Melanie Aldred

Ex-officio Member: Ian Watson, Membership Secretary (continuing)

Club members will be asked to undertake other roles to support the club, such as level 1/2 competition secretary, grade secretary etc but they do not have to be members of the Committee.

1. Appointment of Welfare Officer

Marie Claire Richardson has now resigned down from this role. Susan Utting-Simon has agreed to be Club welfare officer with support from Karen Taylor and Susan Wright.

1. Date next AGM, Sunday 13th May 2018.
2. Close of Business: The Committee thanked all those stepping down for their hard work and support of the club.