**Minutes AGM 24th June 2018**

**City of Leeds Synchronised Swimming Club**

Attendees: Stephen Puttick, Sam Travis, Karen Burton, Jo Boulter, Jacky Cooper, Donna Robinson, Mel Aldred, Sue Barrington, Sarah Speers, Deanne Hopkins, Monica Ross, Susan Utting-Simon, David Laycock, Lynn Laycock, Lisa Hodgson, Andrea Hubbard, Andy Hubbard

1. Apologies for absence: Jonathan Budd, Kim McGroarty, Tracy Hayes
2. Minutes from last year’s AGM were agreed.
3. Head Coach Report

Sarah Speers presented the Head Coach report. Deanne Hopkins also provided an update. Particular points to note:

* Sarah thanked the Committee for their support over the last 6 years, expressed her enormous gratitude to the coaching staff and wished the Club and training scheme all the best for the future
* There is a need to develop a robust and clear system for complaints and better communication.
* Deanne updated that the training scheme will be working closely with schools and swim coaches to promote synchro and encourage more members to join the scheme.
* LCC are working on a solution to the problems with Sunday training, which includes the potential use of Kippax and camp days in the summer holidays to recover missed training hours.

1. Presentation of Annual Accounts

In Tracy Hayes absence, Stephen Puttick presented a summary of accounts from April 17 April 18. Key points to note:

* Following the merger of Leeds Mermaids and Pudsey Pearls with City of Leeds the accounts have been merged.
* There is a healthy balance which has allowed us to invest in new equipment and costumes – although more are needed this year.
* £6k is ring-fenced for contribution to LCC for the Head Coach

1. Election of Officers

As per Clause 7.3 of the Club Constitution one third of the Executive Officers must retire annually but shall be eligible for re-election. Jacky Cooper, as Secretary, resigned and was re-elected by the Committee (Proposed by Karen Burton, seconded by Jo Boulter)

1. Election of Management Committee

The following committee member who has served for three years agreed to serve a further term (proposed by Jacky Cooper, seconded by Sam Travis):

Sue Barrington

The following committee members have stepped down: Lena McLelland, Colin McLelland, Richard Breen

Continuing Committee Members (who have not yet served three years): Jo Boulter, Sam Travis, Jonathan Budd, Karen Burton, Stephen Puttick (Chair) Tracy Hayes (Treasurer) Jessica Arnold (Swimmers representative) Susan Utting-Simon (Welfare) Melanie Aldred, Donna Robinson

New Committee Members: Kim McGroarty (proposed Sam Travis, seconded by Jo Boulter), Monica Ross (proposed by Jo Boulter seconded by Jacky Cooper), Andy Hubbard (proposed by Jacky Cooper, seconded by Jo Boulter)

Co-Opted Members: David Laycock, Lisa Hodgson

1. COL Constitution Amendments

It was agreed that the following amendments would be made to the Constitution:

Clause 4.2 (Subscription ad other fees) would be amended to state the annual membership fee shall be due on 1st March each year.

Clause 9 (Annual General Meeting) Shall be amended to clarify that all parents of members (whether they are members themselves or not) shall be invited to the AGM

Clause 9.3 (nominations for election) shall be deleted

1. Date next AGM, Sunday 12th May 2019.
2. Close of Business: The Committee thanked all those stepping down for their hard work and support of the club.