**AGM Minutes 23rd June 2019**

**City of Leeds Synchronised Swimming Club**

Attendees: Stephen Puttick, Jacky Cooper Tracy Hayes, Deanne Hopkins, Ian Watson, Lisa Hodgson, Kim McGroarty, Jo Boulter, Vicky Whitaker, Sue Barrington, Dawn Barnor, Karen Marshall, Lisa Dawson, Karen Burton, Lynne Laycock

1. Apologies for absence: Jonathan Budd, Andy Hubbard, Monica Ross, Donna Robinson, Jess Arnold
2. Minutes from last year’s AGM were agreed.
3. Head Coach Report

Deanne Hopkins presented the Head Coach report. Particular points to note:

Most successful year in the club’s history with significant achievements and local and National level

Main focus for the coming year is to build the club at grass roots – fast tracked 10 swimmers from lessons and esquads for a new TID with the aim for them to join the 12U National squad within 2 years

Additional lessons have been set up at various centres across Leeds & Deanne is looking at delivering CPD to develop further staff across LCC to deliver synchro lessons

Deanne selected as one of only 6 coaches nationally to partake in the Coaches Pilot Project

Club selection policy will be publicised in September for the 2020 season

Code of conduct is needed setting out appropriate methods of communication with committee members & volunteers

1. Presentation of Annual Accounts

Tracy Hayes presented a summary of accounts from April 18 April 19. Key point to note:

* The accounts have been checked by Donna Robinson and independently audited by Louise Mulligan
1. Election of Committee Members
	1. Officers

As per Clause 7.3 of the Club Constitution one third of the Executive Officers must retire annually but shall be eligible for re-election. Stephen Puttick, as Chair resigned and was re-elected by the Committee (Proposed by Jo Boulter, seconded by Tracy Hayes)

* 1. Election of Management Committee

The following committee members have stepped down: Karen Burton, Jonathan Budd, Andy Hubbard

Continuing Committee Members (who have not reached the end of their current three year term): Deanne Hopkins, Sue Barrington, Jo Boulter, Sam Travis, Jacky Cooper (Secretary), Tracy Hayes (Treasurer) Jessica Arnold (Swimmers representative) Lynne Laycock (Welfare) Kim McGroarty, Monica Ross, Donna Robinson

New Committee Members:

Karen Marshall

Dawn Barnor

Vicky Whitaker

Proposed by Jo Boulter & seconded by Kim McGroarty

Co-opted Members – Lisa Dawson, Karen Taylor, Lisa Hodgson, Karen Burton

Post Meeting Note – Karen Burton no longer wishes to be a co-opted member of the Committee

1. COL Constitution

The meeting discussed clarification of requirements for the Club Constitution following amendments agreed at the 2018 AGM. The Secretary has been liaising with Yorkshire Swimming Association Secretary to agree the constitution which will be subject to the following changes:

Para 4.2 Annual fee due 31st January

Model Para 9.3 to be included

Model Para 11.1 to be included

Para 14.1 to include financial approval from two signatories

Post Meeting Note – The constitution of June 2019 was approved by NE Region on 24th June.

1. Fees

The proposal for the annual Club membership fee to be raised by £5 to reflect increases in Swim England fees was agreed.

£45 for Combo/ and TID swimmers and £80 for Development and National swimmers

1. Date next AGM, Sunday 7th June 2020
2. Close of Business: The Committee thanked all those stepping down for their hard work and support of the club.